

OHIO SCHOOL FOR THE BLIND MARCHING BAND 121st ROSE PARADE

**Working Itinerary – Carole Greenawald, Travel Director
December 28, 2009 – January 2, 2010**

Ohio State School for the Blind Marching Band

5220 North High Street
Columbus, OH 43214-1294
Phone: (800) 310-3317
Fax: (614) 752-1713

Carol Agler, Co-Director

Phone: (614) 752-1359
cagler@ossb.oh.gov
Cell Phone: (614) 537-5811

Dan Kelly, Co-Director

Phone: (614) 752-1359
Cell Phone: 620-202-0238

Martin Williams, Music Assistant

Phone: (614) 752-1359
Cell Phone: 417-861-6812

Amanda Agler, Marching Drill Instructor

Louis Mazzoli, Band Booster Representative and former Superintendent

Administration

Cynthia Johnson, Interim Superintendent
Gerald Marcom, Principal

Grueninger Music Tours:

Mike -- Cell Ph: (317) 710-5445
mike@gogmt.com
Carole -- Cell Ph: (765) 721-0145
cgreenawald@gogmt.com

Gene Smith – Bandfest Chair

Cell: (626) 991-4154

	97 total passengers
Group	48 youth
Size:	2 directors
	33 chaperones/adults
	13 F&F
	2 bus drivers
	1 GMT Travel Director

Hotel	37 rooms total
Rooms:	9 quad room
	7 triples
	12 doubles

	1 staff
	2 driver rooms

	F&F
	1 quint
	3 doubles
	2 singles

Motorcoaches (staying with group):

Coach America Los Angeles
3333 East 69th Street
Long Beach, CA 90805
Ph: (800) 642-3287
Fax: (562) 634-5818
Contact: John Dixon
Emergency # 800-642-3287 x 2
(2) 55-pax motorcoaches

OSSB School Staff Vehicle:

(1) Seven passenger minivan

DAY ONE, MONDAY

DECEMBER 28, 2009

12:00 pm Motorcoaches arrive in Columbus at Ohio State School for the Blind

- Load motorcoaches at your convenience
 - Final instructions for passengers
 - Chuck Hook - 317-997-3474
- 1:30 pm Depart for Indianapolis airport
- 3:30 pm Chuck Hook/Othmar arrives airport to prepare for check-in
- Explain circumstances of group
 - Arrange for private check-in
 - Attempt to make arrangements to continue with group through security
 - Arrange for payment of checked baggage payment – pay with cc or cash
 - Contact Carol (614-537-5811) to determine arrival time
 - Meet buses upon arrival
 - Direct group to check in
 - Give Carol (81) \$10 bills to distribute to pax for dinner – can do as individuals check in – money goes to first 81 guest on air manifest in folder
 - Keep group together until after all checked in
 - Lead group to center dining area
 - Stay with group until boarded and departure
- 4:30 pm Motorcoaches arrive IND
- Check in at Northwest
 - Eat dinner with \$10 provided
 - Continue through security to boarding gate
- 6:55 pm Northwest #2519 departs IND
- 8:55 pm Northwest #2519 arrives LAX (800-225-2525)
- Carole will meet motorcoaches at LAX
 - Discuss schedule with drivers and parking restrictions
 - Reserved signs on bus 1 Carole
 - Meet group as they leave secure area
 - Direct to baggage claim
 - Get baggage carrier to assist
 - Collect luggage and load motorcoach -
- 9:30 pm Board motorcoaches for transfer to the hotel
- Call hotel when depart airport
- 10:15 pm Arrive hotel
- Check- in at Los Angeles Marriott Burbank Airport begins –
- Remind chaperones to assist with Hotel Security Damage forms
 - Get signed copy of responsibility form from Carol if she has not already returned it

- Buses have complimentary parking on premises
- Storage area in City Ballroom
- Boxed fruit (2 pieces) and water will be supplied at check in
- Students can take box to rooms
- Chaperones and assistants assist students with getting settled in rooms

- 10:45 pm General meeting with entire group
- Review of rules and curfew
 - Review tomorrow's itinerary - clothing
 - Relate location of breakfast room – City Ballroom
 - East Tower pool ... 7:00 am – 10:00 pm
 - West tower pool ... 7:00 am – 10:00 pm
 - Fitness center ... open 24-hr
 - Remind students to check easel in lobby for itinerary reminders or updates
 - Importance of being on time

Chaperone meeting

- Easel will be in lobby for information and updates.
- Answer any questions about role of chaperones
- Clarify procedures at events
- Clarify procedures in hotels
- Review itinerary for tomorrow
- Give chaperones your business card with cell number
- Any issues with hotel can contact you
- Where to meet in case of fire
- Give chaperones Disneyland tickets and meal coupons
- **Have chaperones sign off on receipt of tickets – make sure they count them**

END OF DAY

- ☆ Check with drivers for morning departure
- ☆ Confirm departure for Band Director's Working Breakfast with Carol
- ☆ Call Bryn to confirm times for morning
- ☆ Tuesday's schedule on board – breakfast sign

DAY TWO, TUESDAY

DECEMBER 29, 2009

Directors

6:30 am *Breakfast participants depart for Pasadena in van – Carole will drive the van with Dan and Carol*

6:45 am *Arrive Pasadena City College*

7:00-10:30 am **Band Directors Working Breakfast**
*Community Education Center
 Pasadena City College
 3035 E. Foothill Blvd
 Pasadena CA 91106
 Contact: Gene Smith
 Cell Phone: 626-991-4154*

Attendees:

*Dan Kelly – Co-Director
 Carol Agler – Co-Director*

This is a working breakfast to review parade procedures and provide relevant information. This breakfast is typically informal. At the working breakfast, necessary operational information for each band will be supplied. Various ticket, maps and instructions will be passed out. Breakfast is followed by a parade route tour, hosted by the Music Committee. Drum majors who would like to do so are welcome to attend in full uniform, especially if they are participating in Bandfest later that day. This is entirely optional.

The directors and group will meet up with the band at the rehearsal field

- **Get meal tickets and info from Carol**
- *Provide Dan and Carol with Disneyland tickets and meal coupons*

Band

6:00-8:00 am full buffet breakfast in City Ballroom (included)
(scrambled eggs, bacon, breakfast potatoes, assorted breakfast pastries and breads, sweet butter, preserves, sliced fruit, regular coffee, decaffeinated coffee, tea, iced tea, orange juice and cranberry juice)

This is a separate dining area for the band and chaperones

7:45 am Bryn arrives Marriott Burbank Airport

8:00 am Board motorcoaches

8:10 am Depart hotel for Diamond Bar High School for rehearsal
 21400 Pathfinder Rd
 Diamond Bar, C.A. 91765
 (909) 594-1405
www.dbhs.wvusd.k12.ca.us
 Steve Acciani, Director of DBHS
 On-Site Contact: **Angela Johnson**, Adm. Assistant
 Cell: 909-816-7434

9:00 am Arrive Diamond Bar High School

10:00-11:00 Rehearsal

- 11:10 am Depart for Disneyland (Carol and Dan will meet up with band at Disneyland)
- Chaperones distribute tickets and meal coupons en-route
 - Pass out Disneyland brochures
- 11:40 am Arrive Disneyland – (call 899-854-8671 if any issues day of performance)
- Discuss meeting time and location
 - Walk band to Toontown Entrance so they know where to meet at 1:30 pm
 - Review check-in times with chaperones
 - Lunch at leisure in park – coupon included
- 11:55 am Vehicle inspection at West Place before entering the pre-production area through Gate 7 (Ball Gate).
- 1:20 pm Meet band at Toontown Entrance
- 1:30 pm Meet Stage Manager at Toontown Entrance
33 participants, 38 chaperones and 2 directors.
No others may come into any Backstage area.
- 3:30 pm Stage Performance (30 min)
Venue: Plaza Gardens Stage
- After performance, group will be escorted to jazz workshop
- 4:30-6:00 pm Workshop
- Remainder of evening free in Disneyland
- Dinner in park – meal coupon included
- 8:30 pm Meet at designated location
- 8:45 pm Return to buses
- 8:55 pm Depart for hotel
- 9:45 pm Arrive hotel
- Mass meeting in City Ballroom for Carol to give final directions to students for Bandfest day

Chaperone Meeting – TBA on information board

- Review schedule for tomorrow
- Students should be in uniform when depart in the morning.
- Instruments will transported on bus to Bandfest.
- Pass out Bandfest tickets/float viewing tickets to chaperones and staff
- Photos of band in front of Rose Bowl are \$25.00
- Remind chaperones that they are not included in the lunch provided at Bandfest; Burger King across the street
- Discuss any issues of first day
- Any questions for tomorrow

END OF DAY

DAY THREE, WEDNESDAY

DECEMBER 30, 2009

6:00-7:15 am Full buffet breakfast in City Ballroom (included)

(scrambled eggs, sausage, breakfast potatoes, assorted breakfast pastries and breads, sweet butter, preserves, sliced fruit, regular coffee, decaffeinated coffee, tea, iced tea, orange juice and cranberry juice, milk)

- 7:10 am Board motorcoaches
- 7:20 am Depart hotel
- 8:05 am Arrive Pasadena City College
1570 East Colorado Boulevard
Pasadena, CA 91106
(626) 585-7123
- On field rehearsal with other Ohio bands
- 9:00 am Commemorative gift presentation and photo

Have drivers drive first part of parade route ... staging, step off, etc. while students are at Bandfest.
Clif is going to take Millard and OSSB drivers

GENERAL INFORMATION

Band Bus Parking and Check-In: Band buses will park in Pasadena City College parking Lot 5A off of Bonnie Ave (a right turn southbound from Colorado Blvd). Both a freeway map and a PCC campus map that has been marked to show important Bandfest locations, accompany these Notes. Upon arrival at PCC, you will be greeted by a representative of the Music Committee. If not already with your band, your Music Committee liaison will also meet you shortly after your arrival. Once you arrive on campus, volunteers will be available to answer any outstanding questions and assist with any band requests.

Pit Equipment Truck Parking and Check-In: Pit equipment trucks will also park in parking Lot 5A (off of Bonnie Ave.). The pit equipment check-in is at the Bandfest Headquarters table (located at the top of the steps at the East entrance to the stadium). Please check-in immediately upon arrival. All equipment belonging to the band must be staged in the south-east corner of the stadium at least one hour prior to the start of the show. Immediately before your performance, move your pit equipment into place after the preceding band marches out.

Drum Tuning and Emergency Instrument Repair: Technicians will be available in the areas adjacent to parking Lot 5A to assist with band member needs.

- 10:10 am Change into uniforms and unload buses
- 10:20 am Start warm-up
- 11:00 am Arrive at stadium staging
- 11:10 am Arrive at field staging

PERFORMANCE NOTES

The Field: The stadium field runs east and west and is surrounded by an eight lane all weather running track. The field will be striped with both college and high school hash marks.

Entering the Stadium: Each band will enter quietly from the east end of the stadium while the preceding band is performing. Bands will then form up on the track on the south side of the field facing the north stands. Once the preceding band has exited the field, the next band will move onto the field and set up.

Performances: Each band will have about 12 – 15 minutes of show time. We will fill the north stands first, so the band's show should be oriented in that direction. In the event ticket sales exceed the seating capacity of the north stands, the south stands will be opened to guests. If the south stands fill with a substantial number of guests, some bands may be asked to orient some or all of their performance to the south. Ticket sales will be monitored as Bandfest dates approach and bands will be notified in advance if any portion of the show will be oriented to the south.

11:15 am	Arrange on field
11:20 am	Performance time
11:32 am	Arrange for pass and revue
11:35 am	Pass and review
11:40 am	Pass and review complete
	Remain on track

In the Stadium: After performance band will remain on the track. The band director will be presented with a Bandfest trophy.

Bandfest Trophy: The Bandfest trophy displayed on the field is for presentation purposes only. The band's actual trophy will be shipped directly to the band director following the parade.

VIEWING BANDFEST INSIDE THE STADIUM:

By a Band: After exiting the stadium, a band may return to watch the remainder of the show (if this does not interfere with other scheduled activities including band photos and lunch). Groups of band members may be allowed to re-enter quietly through the East Entrance, at the discretion of and

as instructed by Tournament volunteers assigned to this area. Such individuals should be identifiable as band members. Band members should be aware that they may be required to wait to be seated (or may be denied seating) to minimize disruption to the show. Seating is expected to be in the south stands, but could be limited depending on attendance.

By a Small Number of the Band's Support Personnel: If a small number of a band's support personnel wish to watch their band perform, they may be allowed to enter the south stands quietly, at about the same time that the band forms up on the track, at the discretion of and as instructed by the Tournament volunteers assigned to this area. These guests should be aware that they may be required to wait to be seated (or may be denied) seating to minimize disruption to the show. The south stands provide only limited views and, if they wish to see the performance, we would strongly encourage them to purchase tickets and watch the performance from the north stands.

Bandfest performance

- Chaperones and Staff not on the field have Bandfest tickets
- Bandfest tickets for Chaperones and Staff
- Band members and Travel Directors do not have paid Bandfest seating – Location for band following performance TBD

12:30 Finale with other Ohio bands

12:50 pm Eat lunch ... In-N-Out burgers provided by TOR

Lunch (included) served by In-N-Out Burgers (band and staff/pit crew only)
Coupons received at working breakfast will be handed out by bus captains.
Chaperones will not receive coupons.

1:30 pm Depart PCC

2:00 pm Arrive Rose Bowl

Rose Bowl Drive
Pasadena, CA 91103

2:15 pm Band photo in front of Rose Bowl

- Lines of two for the band and one for the colorguard, no hats or instruments
- By height, tallest to shortest
- Two band lines (Tall to short)
- Colorguard line (Tall to short)
- Other than band members or band staff no one else is allowed near stadium
 - No photos taken by others while the band is in the bleachers
 - \$25.00 per picture
 - Band Director gets free 8X10.
 - Change out of uniforms immediately following photo
 - **Be sure to pick up camera from bus to take pictures of floats**

Jolesch Photography
 Contact: Mark Jolesch
 Cell: (515) 778-7990

2:55 pm View floats at Lot 1

3:15 pm Board buses

3:20 pm Depart Rose Bowl

3:45 pm Band arrives hotel

Students will have time to relax a little and freshen up for the dinner dance.

5:15 pm Meet in lobby

5:25 pm Board motorcoaches

5:30 pm Depart for Pasadena Convention Center
 300 East Green Street, Pasadena –
 (626) 793-2122
 Contact: Tara Gadsby
 (626) 395-7283
 Catering: Stacy Ober

6-9:00 pm Dinner dance with other bands

Lower Level of Convention Center

Menu: hard shell taco, soft shell taco, ground beef, shredded jack and cheddar cheese, diced tomatoes, onions, cilantro, pico de gallo, sour crea, Spanish rice, refried beans, chips and salsa, home baked chocolate brownies, iced water, lemonade, fruit punch

Disc Jockey

Clark Chuka

Music By Request

Ph: (949) 717-0017

Other activities:

- Digital Entertainment ... rm 107
 Todd Freshman
 818-516-0668
- 2 foosball pro games – delivered at 1:00 pm ... rm 106
- 2 ping pong tables – delivered at 1:00 pm ... rm 106
- 2 double hoopshoot steel frame – delivered at 1:00 pm ... rm 106
- Board games ... rm 107
- Balloons – delivered at 5:00 pm

9:00 pm Depart Convention Center for hotel

Chaperone Meeting – TBA on information board

- Distribute Disneyland tickets and coupons to chaperones
- Discuss any issues of day or questions for tomorrow
- Encourage students to drink lots of water all day tomorrow

END OF DAY

DAY FOUR, THURSDAY

DECEMBER 31, 2009

♪ BAND DIRECTORS BRUNCH

*7:15 a.m. Group departs hotel for President's & Band Directors' brunch
Carole to drive group in Staff minivan.*

Names of the those attending:*Carol Agler – Co-Director**Dan Kelly – Co-Director**Cynthis Johnson – Interium superintendent**Louis Mazzoli – Retired superintendent**Mandy Agler – Drill writer**Martin Williams – Music Assistant****Business / Professional attire***8-10:45 a.m. *President's Band Directors' brunch**Langham Huntington Hotel**1401 S. Oak Knoll Ave.**Pasadena, CA 91106**Ph: (626) 568-3900*9:00 a.m. *Brunch begins*

- *Band directors and spouses will be seated with each other*
- *Band guests will be seated with each other*
- *Past and future Tof R Presidents interspersed throughout tables*
The queen and her court will be in attendance.

BAND

6:30-8:00 am full buffet breakfast in City Ballroom (included)

(scrambled eggs, bacon, breakfast potatoes, assorted breakfast pastries and breads, sweet butter, preserves, sliced fruit, regular coffee, decaffeinated coffee, tea, iced tea, orange juice and cranberry juice)

7:50 am Bryn arrive Marriott Burbank – go with band to Grammy Museum

8:10 am Board motorcoaches for Grammy Museum

(Directors and other attending dignitaries brunch will meet up with band at Rose Palace)

8:50 am Arrive Grammy Museum

800 W. Olympic Blvd.

Los Angeles, CA 90015

(213) 765-6800

Contact J.B. Myer

(213) 763-4681 or (213) 765-6800 ext 3

- Park in the West Garage Event Deck
- Drop off in front of museum on Figueroa St
- **Food and beverage prohibited in the Museum**
Food, beverages, chewing gum and candy are **not allowed** in The GRAMMY Museum.
- **No photography in the Museum**

The GRAMMY Museum is a hands-on music experience - in order to preserve the integrity of our artifacts, guests are asked to refrain from any photography.

- **Keep on schedule**

The GRAMMY Museum contains three floors of interactive exhibits, designed to be touched and explored. That being said groups are asked to please keep on schedule while visiting the Museum to ensure everyone receives a full experience. Plan to spend a maximum of 20 minutes per floor.

- 10:30 am Depart Grammy Museum for Rose Palace
835 S. Raymond Ave.
Pasadena, CA, 91105
- 10:50 am Arrive Rose Palace
- Carol, Dan and Jeff will leave directly from the Langham and go to the Palace to meet everyone by 11:00 am
- 11:00 am The Mayor will meet group at Rose Palace with the ADA Commissioners
- 11:15 am Presentation commences
- Immediately after presentation, band plays for judging of Lions' Club float
- 12:00 pm Lunch provided by Los Angeles Radio Reading Service
Ken Metz
Cell: (323) 793-1805
- 1:15 pm Depart Rose Palace
- 2:00 pm Meet step-on guides at Hollywood Bowl
2301 North Highland Avenue
Los Angeles, CA 90068-2742
Carin Tucker (847) 971-0001
- Step-on guides:
Kenny Kessler (323) 855-3368
Marion Renk-Rosenthal (714) 313-7372
- 2-3:00 pm Tour – Grauman's Chinese Theater and Hollywood Walk of Fame,
Hollywood and Highlands Complex
- 3:00 pm Depart for Santa Monica Beach and Pier
- 3:45 pm Arrive Santa Monica Beach
- Show pax where Bubba Gump's is located
 - Free time on beach and Promenade area
- 6:15 pm Meet at Bubba Gump's for dinner
Bubba Gump Shrimp Co.

301 Santa Monica Pier
 Santa Monica, CA 90401
 (310) 393-0458
 Contact: Erin Devine
 Guaranteed 82

8:00 pm Depart for hotel

8:45 pm Arrive hotel

- Fresh fruit and bottled water reception
- Kids can welcome in new year if desire
- TV available in restaurant
- Final meeting with directors

REMIND STUDENTS OF EARLY BREAKFAST

9:30 pm Curfew

Chaperone Meeting – TBA on information board

- Review motorcoach procedures for morning
- Review the importance of departure times.
- Remind chaperones that they are not included in the lunch provided at end of parade
- Discuss football game details

END OF DAY

DAY FIVE, FRIDAY

JANUARY 1, 2010

4:00-5:00 a.m. Box breakfasts available

4:45 a.m. Coaches Stage at hotel

Coach #1 – Students and STAFF WALKING IN PARADE

Coach #2 – Students and STAFF WALKING IN PARADE

****Separate coach for non-marching pax
California Excursions
(310) 563-1300**

- 4:45 am Load coaches with instruments
- Put bus passes in bus windows
 - Loading instructions:
 - Largest instruments loaded on last bus (quads, etc.)
 - Small instruments in lap (flutes, clarinets, trumpets, etc.)
 - Larger instruments under bus
- 5:00 am Board motorcoaches
- 5:05 am Depart for Pasadena
- Beginning of the parade – Coaches 1 and 2 drop band and then stage at Victory Park at end of the parade.
- Review directions with drivers –
- 5:20 am *Parent/chaperone bus departs for parade*
- Parade seats (Bonnie & Colorado Blvd. – in front of PCC)*
- Bus parking at 157 S. Bonnie*
- 5:45 am Arrive – await directions to approach pit (unload)
- Seven minutes to unload
- 6:45 am Del Mar Position (staged)
- 8:05 am Parade begins
- 8:08 am OSSB steps off
- Unit 9
- Brendan will march past review stands/TV corner
 - Wheel chair will be available for Brendan to be pushed to end of parade – **details TBD**
 - Carole goes to end of parade
 - Lunch provided by TOR (In-N-Out Burger)
 - No lunch for seated chaperones
 - Immediately depart for Rose Bowl game
- Details TBD**
- 1:30 pm Rose Bowl Game
- Ohio State Buckeyes versus Oregon Ducks
- 5:15 pm Depart from game for Medieval Times
- 7662 Beach Boulevard,
Buena Park, CA 90620
- 7:15 pm Dinner show
- Menu: tomato bisque soup, roasted chicken, spare rib, herb-basted potatoes, pastry of the Castle, coffee and two rounds of select

beverages

9:15 pm Conclusion of show
Board motorcoaches for return to hotel

10:00 pm Approximate arrival at hotel

Chaperone Meeting – TBA on information board

- Review itinerary for tomorrow
- Review packing and loading procedures
- Departure times for January 3
- Remind chaperones to check rooms in morning
- Remind adults to settle and miscellaneous hotel charges

DAY SIX, SATURDAY

JANUARY 2, 2010

7:00-8:30 am Full buffet breakfast in City Ballroom (included)
(scrambled eggs, sausage, breakfast potatoes, assorted breakfast pastries and breads, sweet butter, preserves, sliced fruit, regular coffee, decaffeinated coffee, tea, iced tea, orange juice and cranberry juice, milk)

- Take luggage to buses
- Load all instruments and luggage going back with Pickerington on one bus and all going home on plane in other motorcoach if possible
- Check rooms for any left articles
- Have chaperone check your room
- Give room keys to chaperones
- Chaperones turn in keys for rooms they have been responsible

9:25 am Board motorcoaches

9:30 am Depart hotel for Universal Studios
 100 Universal Center Dr
 Universal City, CA 91608
 Kelly Molden, Senior Sales Manager
 Phone: 818-622-3001
Kelly.molden@nbcuni.com

- Chaperones distribute tickets en-route
- Distribute meal tickets

10:00 am Arrive Universal Studios

- Show pax where Hard Rock Cafe is located
- Remind to meet at 5:15 pm for dinner
- Tell extra guests they can make their own reservations to match band time if interested
- Chaperone needs to drop-off student Medical Forms & contact list if one is available at the first-aid station. Make sure that there is a note on there to destroy all copies at end of day. The first aid station is located as you enter the main gate go to the left towards the Blues Brothers.
- Free day in park

Lunch in park with voucher at leisure

5:15 pm Meet as group by HRC at pre-determined location

5:30-7:00 Dinner at HRC

Hard Rock Café / BEO # 48274 2378
 1000 Universal Studios Blvd.
 Universal City, CA 91608
 818-622-7660

(MENU: HR Cheeseburger (w/ or w/o bacon), Honey Mustard Grilled Chk Sandwich, BBQ Pulled Pork Sandwich, HRC Veggie Burger, HR House Salad, dessert, and coffee, tea, or soft drink.)

7:00 pm Return to bus pick-up location

- Board motorcoaches for transfer to LAX

8:00 pm Arrive LAX

- Check in
- Pay for luggage when necessary

10:55 pm Depart Los Angeles (90 pax)
Northwest Airlines #2502

6:00 am January 3 - Arrive Indianapolis

- Met by GMT rep
- Assist with transfer to motorcoaches
- GMT rep tips drivers before departure