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Ohio School for the Deaf

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| <input checked="" type="checkbox"/> Exempt | <input type="checkbox"/> Unclassified | <input checked="" type="checkbox"/> Permanent |
| <input type="checkbox"/> Non-Exempt from the Bargaining Unit | <input type="checkbox"/> Promotional Bid (Lateral Transfers) | <input checked="" type="checkbox"/> Full-Time |

INTERNAL AND EXTERNAL APPLICANTS MAY APPLY

Date Posted: January 31, 2011 Application Deadline: February 11, 2011

Position Title: Building Maintenance Supt 2. PCN: 20010736

Location: Ohio School for the Deaf, 500 Morse Road, Columbus, Ohio 43214

Working Hours: Works according to Assigned Schedule Minimum Salary: \$20.89/hr.

Job Duties: Assists administrative staff in the improvements of the physical plant component of buildings and grounds at OSD/OSSB by: identifying needs for school remodeling, construction, and other improvements to enhance the overall living and working environment for staff and students; documenting and assessing safety and improvement recommendations including compliance with laws and regulations (i.e., safety, fire, school emergency, preparedness, building code requirements, etc.); planning work projects and estimating time and cost, and developing long-term projections and project completion dates; performs various administrative duties by preparing job records and related reports/documentation (e.g., change orders, progress reports, documentation of maintenance/building/repair requests; reviewing and providing feedback regarding job specifications, proposals, and contracts (i.e., bid openings/estimates, working with State Architect issues, Controlling Board presentations, etc.); monitoring and solving problems by representing the Schools in construction/security issues (e.g., staff/departamental meetings, construction/architect meetings, safety committee, community interest meetings, etc.); preparing annual and biennial budget requests (e.g., CAP and CIR projects). Provide direction and supervision of all assigned staff: inspecting and directly supervising work performance of exempt and non-exempt assigned staff, along with enforcing compliance with Federal, State and Local safety procedures and codes (OSHA, OCRC 504, etc.); *Overseeing the implementation of interfacing OSD & OSSB assigned staff among schools* (e.g., creating teamwork, coaching, problem solving among staff, etc.); assisting Supervisors in training of employees with in semi-skilled and skilled work assignments (e.g. plumbing, electric, heating & air-conditioning, custodial, grounds maintenance, etc.) .

Minimum Qualifications: 36 months training or 36 months experience in combination of building maintenance & building maintenance repair (e.g., electrical, plumbing, carpentry, masonry, sheet metal, painting, plastering, steam fitting, refrigeration, heating; in reading blue prints & use of associated hand &/or power tools & equipment); 12 months training or 12 months experience in supervisory principles/techniques; 12 months training or 12 months experience in training & development; 3 months training or 3 months experience in the use of hand and/or power tools and other equipment for care and maintenance of exterior grounds; 3 months training or 3 months experience in inventory control; Valid driver's license. -Or equivalent of Minimum Class Qualifications For Employment noted above.

Position Specific Minimum Qualifications: Selected candidate must be willing to work in a deaf and blind culture and demonstrate an ability to learn American Sign Language at the Survival Level (ASL).

Conditions for Employment: Employment is contingent upon successful completion of both FBI and BCI criminal background checks at applicant's expense. The final applicant for this position will be required to submit to urinalysis prior to appointment to test for illegal drug use. An applicant with a positive test result will not be offered employment. Unless otherwise instructed, submit a separate application or resume for each job opportunity posting in which you are interested. Enter the classification and position I number (PN) of the position for which you are applying at the top of the front page of the application. You must demonstrate on your application how you meet the minimum qualifications for this position. Failure to do so will result in your application being screened out and you will not be granted an interview for this position.

Per the Ohio Revised Code 125.151(B), all newly hired employees will be required to sign up for direct deposit and have their compensation deposited directly to the financial institution of their choice.

Unusual Working Conditions: Works outside exposed to weather, dirt, odors, cuts and bruises.

Contact: Ohio School for the Deaf Human Resources
500 Morse Road Columbus, OH 43214 (614) 466-3763

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